

Academia Language School Code of Student Conduct

Students at Academia Language School are expected to act in ways that demonstrate respect for the rights of others. Implicit in this Code of Student Conduct is the understanding that students are responsible for making their own decisions and accepting the consequences.

Ultimate authority for all student conduct matters is vested in the School Director, who entrusts this responsibility to the Director of Language Programs and the Director of Operations in cases of alleged academic and nonacademic misconduct. Authority for matters pertaining to student conduct may also be delegated by the Director of Language Programs to the Assistant Director of Language Programs.

Examples of unacceptable behaviors that violate the Code of Student Conduct include but are not limited to the following: disorderly conduct; assault (or the threat of assault) directed towards students, staff, or teachers; possession or use of weapons, drugs, or alcohol on school premises; class attendance under the influence of drugs or alcohol; the selling or distribution of drugs or drug paraphernalia on school premises; the use of profane, obscene, or inappropriate language or gestures directed towards students, staff, or teachers; behavior that is in defiance of school authorities and/or in defiance of school rules; bullying; sexual harassment; misuse or destruction of school property; cheating on tests or school assignments; plagiarism; knowingly providing false information to school authorities; extortion; misuse of personal computers, cell phones, or other electronic devices; violent behavior; theft; vandalism; stalking; forgery; and violation of federal, state, or local laws.

These and other forms of misbehavior may lead to suspension or expulsion from Academia Language School. The length of any period of suspension, as well as the determination of whether a student will be expelled, and, likewise, whether a student's I-20 will be terminated, will be left to the discretion of the Director of Language Programs or the Director of Operations as may be appropriate.

Students must obey federal, state, and local laws. Students are required to inform the school if they are arrested for any criminal activity by the next business day after the event. Failure to inform the school within the specified time period may result in expulsion and termination of the student's I-20.

Students must understand and accept that school faculty and staff are responsible for enforcing the Code of Student Conduct. Students must, therefore, follow instructions from faculty and staff as they pertain to the Code. When students fail to follow instructions or heed warnings from faculty or staff, such failure will be reported to the Office of the Director of Language Programs or the Office of the Director of Operations as appropriate. These offices are charged with determining whether disciplinary action is required and, if so, what form it should take. Serious infractions of the Code may be reported to the Office of the Director of Language

Programs or the Office of the Director of Operations immediately without any previous warning. Particularly serious infractions may be reported by the Office of the Director of Language Programs or the Office of the Director of Operations directly to building management and/or the police.

A student who is suspended or expelled from Academia Language School forfeits all payments for tuition, fees, or housing incurred for the term the incident occurred as well as any prior terms. Any outstanding student account balances are the responsibility of the student for payment.